



**Dose Response Specialty Group (DRSG)
Monthly Business Meeting Notes
August 3, 2004
3:30 - 4:30 pm EDT**

Members/Attendees: Greg Blumenthal, Gary Foureman (President), Gay Goodman, Ralph Kodell (President-elect), Resha Putzrath, Mike Zager (Vice-President)

The meeting was called to order the items of discussion set and opened for discussion by the President.

ITEMS OF DISCUSSION

1.) Updates on DRSG Proposals to the Program Committee

Gary reported that the 2 Roundtables endorsed/ proposed by DRSG are on the formal Agenda for Wednesday afternoon. There was apparently no comment from either the Program Committee or from SRA President concerning the organization or structure of these sessions.

It was noted by Gary that the current agenda lists the chairs for the IRIS Poster-Platform Session as individuals other than those proposed by the DRSG. It was felt by those present that DRSG is owed at least an explanation for this action. Gary will check into this through the SRA president, at the least for an explanation and possibly for reinstating DRSG's suggested chair.

2.) Arrangements for DRSG Activities at the National Meeting

An email request has been placed with the National HQ for arrangements (optimal location, expected number of participants, and announcement in the final program) for DRSG's annual Business Breakfast and joint DRSG/Food& Water mixer. Both are to be held on the Tuesday (07Dec04) of the meeting. The President will continue to follow-up with SRA HQ on this matter.

3.) Financial Report

Gary along with Mike reported that the DRSG has a current monetary balance of \$1,978.06 through June 30, 2004. This amount includes a \$100.00 donation for the Sapphire Group to support the DRSG's student award. This amount does not include the \$500 to be added by HQ for the mixer (see item 2) or the \$100 amount pledged each by Environ and Syracuse Research. Letters (with DRSG letterhead, see below) should go to each of these kind donors before the national meeting.

4.) Student Award Activities

Judging Results – Judging Results - Mike reported that the evaluation committee, Chandrika Moudgal, John Lipscomb, and he reached identical conclusions on the winner (Julia Gohlke, University of Washington) and the runner-up (Michael Pennel, UNC/NIEHS) chosen from among the 5 entries. It was decided that the winner and first runner-up should be notified immediately by Mike by email and cc'ing the rest of the Executive Committee. This immediate notification may aid in the winners planning and will be followed by a more formal notice from DRSG.

Award Discussion - In consideration of our current financial status and the knowledge that the DRSG account will be debited for the student registration fee (\$3-400), it was decided to establish the cash award at \$300.00 and an engraved plaque. In order not to dilute the award, it was decided to give the first runner-up a certificate only.

5.) DRSG Letterhead Stationery

In light of DRSG now having its own logo, a discussion occurred about DRSG using its own letterhead stationery for the formal activities such as award notifications, etc. Resha P. volunteered to develop a template that could be used for that purpose. Our logo has been placed on these meeting notes.

6.) Discussion and update on the proposal for a time change for our Tuesday meetings?

As the person who originally suggested this (Paul Schlosser) was not present, it was decided to defer this item to the next business meeting in October.

7.) Should DRSG have a President and President-elect or a Chair and Chair-elect?

Gary pointed out that all or nearly all of the other Speciality Groups within SRA had a Chair rather than a President. Discussion seemed top favor consideration of the term Chair. Gary volunteered to look into the processes necessary (e.g., alterations of by-laws) to affect this change before it is put forward to the entire group.

8.) Thinking about DRSG elections.

It was noted that our next business meeting will be in October at which time we will need to start considering candidates for officerships that will be coming open. Those positions are:

Trustee-at-Large - Paul Schlosser will be rotating off after 6-7 years of continuous exemplary service to DRSG

Secretary/Treasurer – Peter McClure will be rotating off after 2-year tenure of preparing prompt and thorough minutes.

President-elect – Ralph Kodell will rotate out of this position to become our President or Chair.

9.) Announcing our September seminar on "BMR shopping"

Due to the importance and topical interest in September's teleseminar, members were encouraged to broadcast about it outside of DRSG. Discussion concerning listener identification prior to the seminar were also brought up. It was decided both to again try the "RSVP" note in the seminar announcement and to also ask if anyone desired to identify themselves for the purposes of communication and DRSG fellowship right prior to turning the seminar over to the speaker. In addition, the announcement for the upcoming DRSG elections will be announced at the beginning of the teleseminar.