Commitments for June 9 2020 meeting:

John:
- Maintain/enhance contacts re AQT application(s) or assessment(s) for their work, and provide update
- Ask Ronald for update/drafts of AQT portal development
- Contact Jim Butler regarding placement of AQT on SRA website
- Provide Rob with guidance to give to graphic artist for ARMSG logo i.e., distinctive elements of our SG

Rob:
- Inquire re graphic designer
- Contact Canadian Museum of History and Carnegie Museum of Natural History re potential AQT application

Ronald:
- Screen shots of AQTB software version
- AQT web copyright obligations

Willy:
- ARMSG newsletter finalized - multiple items - distributed early wk April 6
- Ask Steve re his roundtable/symposium idea of SRA2019;
- ARMSG Officers’ use of email to meet SRA 2020 deadline for roundtable/symposium submission
- Confirm deadline for abstract submission associated with our webinar September 2
- Provide any advance information regarding SRA 2020 abstract submissions to Officer’s prior to next meeting, as possible

Patricia:
- Prepare item for SRA April newsletter (deadline April 3) - call for submissions of relevant literature
Next meeting: June 9, 2020; 11am Eastern

Discussion items

1. Status of actions from last meeting
   a. ARMSG webinar timeslot: September 2 - see item 3
   b. Risk Analysis Journal special issue - postponed - see item 6
   c. AQT battery onto SRA website - see item 7
   d. Logo - see item 8
   e. ARMSG newsletter items - see item 9

2. SRA 2020
   Planning for sessions - Abstract submission deadline May 26
   - There is a change in direction from previous years - see Willy's ppt
     o Submissions now categorized by limited number of hazard topics
     o Also choose 'Risk Analysis Focus' - assessment, communication, management
     o Then choose Research / Disciplinary theme
   - ARMSG generally supportive, especially with risk management having its own focus area
   - Willy networking with Robyn Wilson and will be provided the list of abstracts that are submitted as ‘risk management’ in early June
   - Interest to push interdisciplinary nature; although officers’ noted that if 4 papers go overtime, without time for Q and A, there will remain little interaction

Possibility of disruption caused by COVID-19
   - John raised with Brett Burke that the conference may not occur in person due to COVID-19; possible plan for remote conference using Zoom. E.g., one meeting per track
   - Response - still hoping for physical meeting
   - Great example of decision-making under uncertainty ...

ARMSG Roundtable or Symposium and/or encourage members?
   - These sessions require much advance planning
   - Re AQT - look at submitted RA/RM projects and find how AQT / inform each other
     o What could have been done differently? How much in compliance?
     o Potential contacts: Nathan Woods, USGS - composite of works; Canadian Museum of History (CMH) and Carnegie Museum of Natural History (CMNH) via Rob

Actions:
   - ARMSG Newsletter - Call for papers on the idea now; either session type
   - Include Rob’s suggestion - as per email text
   - John - ongoing contact with Nathan / Shannon for application(s) to their work
   - Steve symposium or RT suggestion? Willy will ask Steve
3. **Planning of the September webinar**
   - September 2 confirmed. Potential themes?
     - Walk through of the online software tool or example of its application; could show ppt version
     - Pick an interesting SRA 2020 abstract or two; invite a presentation/promotion/sponsor
     - Deadline for webinar abstract? Willy will confirm.
   - **AQT software version**
     - What might be done by September webinar?
       - John will ask Ronald for update/drafts

4. **“Relevant literature” initiative**
   - Agreed it was time for a new call for submissions
   - Patricia will create a notice for SRA April newsletter and provide to Melanie Preve by April 3
   - Item also in ARMSG newsletter (item 9)

5. **Literature review initiative: Special issue of Risk Analysis Journal?**
   - After feedback from Tony Cox
   - Approach to have set of test battery examples; a paper tying together lessons learned; and include lit review paper
     - Will await for examples of use of AQT - maybe a few years away
     - Possibility for 10 examples? Also option of 4 articles to create a virtual special issue
   - Agreed Special Issue is on back burner; review in a year from now
   - In the meantime, revisit any funding opportunities we hear of; pay someone to complete lit review in applied field

6. **AQT Examples: follow-up after Roundtable at SRA 2019**
   - The discussion noted that (all) new initiatives are on agency back burner due to Covid-19; limited chance to interact
   - FAA - somewhat hopeful; John has contact as well as connection with Ted Yellman - Boeing
   - USGS - unsure

**SRA website/AQT promotion**
   - How to promote the AQT and generate news item for website?
     - Look for feedback for key parts that could have helped in an application
       - Rob’s text for newsletter
     - Depends on client’s knowledge base and skillset to put AQT to good use
   - Decision to remove word ‘battery’ - now *Analysis Quality Tests*

**Actions:**
   - John will ask Jim Butler to reposition AQT on website to increase visibility
• Keep finding ways to move forward with this initiative
• John will provide update re his contacts next meeting
• Await newsletter response(s)

8. Logo initiative
• John’s submission will be included on next ARMSG newsletter and here 😊
• Ask members for additional ideas
  o Willy will ask Ronald about technical issues
• Graphic artist
  o Costs - $100 ?
  o May also make suggestions
  o Need to tell artist the basic concepts we want to convey ...
• Discussion regarding the name of our specialty group
  o Risk analysis applied to risk management?
  o Decisions’ - Decision-making - Decision advice
  o Or SRA relevant - ?

Actions:
• Continue to consider name of our SG
• In the meantime, adopt John’s logo as informal logo for immediate use
  o Will be inserted into newsletter for early feedback
  o Potential to include on SRA-based webpage - decision pending
• John agreed to provide Rob with guidance to give to graphic artist
  o Distinctive elements of our SG

9. Newsletter to ARMSG members
• Include John’s logo
• Good draft; Items will include renaming AQT, provide link, logo, SRA 2020 symposium/roundtable, etc.

Action:
• Willy will send another version; then out to ARMSG members Monday April 6 or so

10. Any other business
• John proposed to SRA President and others that more could be done from the Society/Risk perspective on Covid-19 re economics, health, uncertainty, dynamics?
  o No uptake to date

Respectfully submitted,
Patricia Larkin, Secretary