Minutes - Applied Risk Management Specialty Group
Officers’ teleconference - June 11 2019

Present: Chair, Willy Røed; Past chair, John Lathrop; Secretary, Patricia Larkin; Advisors Steve Ackerlund, Ronald Dyer and Robert Waller

Summary of actions and person responsible
- AQT battery - suggested citation - John
- Webinar overview review/revisions - all
  o Willy to submit abstract to June newsletter with link to battery. Work with Brett Burk (webinar organizer) and Melanie Preve (newsletter editor)
  o Draft webinar slides to John by August 23 - Willy, Steve
- ARMSG sessions at Annual Meeting
  o Any suggested revisions - All to Willy, who will submit required documents by June 19
- ARMSG Social media strategy - LinkedIn webpage example - Ronald in time for next meeting
- Willy’s replacement July 5 - August 19 - John

Next call: Tuesday August 27, 11am Eastern

1. Follow up from minutes previous meeting
   John - suggested battery citation

2. Status update: AQT battery ‘formal hearing’
   o No feedback as yet. Terje Aven assures SRA has received it. He is looking after process.

3. Status update: Any news regarding funding applications
   o Any SRA timeline for announcements? Not communicated as yet

4. Planning of ARMSG webinar - September 4th
   o Next meeting is August 27 - close to September 4th event.
   o Willy not be available for July 5 - August 19
     o Will copy John, as Past-chair, for authority while Willy is away
     o John asks that decisions regarding webinar continue to be made by current Chair
• Revised abstract was discussed and approved
  o Willy to submit abstract to June newsletter with link to battery. Work with Brett Burk (webinar organizer) and Melanie Preve (newsletter editor)
• Session planning
  o Outline discussed and approved with roles of ARMSG officers
  o Each will prepare a slide deck to be shared on the screen
    ▪ Willy - session outline - 2 min
    ▪ Steve - SG introduction, context for the project - 5 min
    ▪ John - content, examples, and discussion - 35-40 min
    ▪ Willy - reference to annual meeting/relevance to all SGs/steps forward - 3 minutes
  o Officers to jump in to help ask questions, comments, answers
  o All slides to be prepared and shared; goal to be less text heavy; more diagrammatical

5. Planning of Annual Meeting ARMSG sessions and roundtables
• Willy proposed session groups/titles. Looks very well thought out.
  o Keep an eye on domain (as listed now) or method/model
  o Titles could be revised - Willy will circulate
  o Session chairs - decision to approach those indicating an interest to volunteer
  o Any further comments welcome in next few days - JL by Saturday June 16; others by Monday
• Workshops
  o Steve / Almost all officers - ARMSG / AQT battery / ‘Best of’
  o Rob - Collections Risk Management
• Our proposals due to Planning Committee by Wednesday June 19
• Steve’s SRA 2019 course announcement
  o At SRA, we have cutting edge/academia sessions; also Steve’s course focused on functional application
  o Needs to be approved by workshop committee
  o June newsletter announcement - Steve

6. ARMSG Social Media Strategy
• Yes, a good idea, but no more than 1/week. Not to be a nuisance ....
• Twitter or LinkedIn?
  o Well curated LinkedIn site or microsite might be the best option
  o Content? 1/wk or 2/month may be ambitious
  o Ping every month or two/use notification section; leave to own choice, could also provide monthly email about content, with link at bottom
• Potential for AQT battery topic
• Launch? At SRA 2019 or Webinar Sept 4 - information to sign up
• General agreement to make effort. Ron agreed to create a draft group for discussion at August meeting
7. ARMSG Logo
   • No responses to date

8. Other Business
   • Willy on travel July 5th to August 19th

Next meeting: August 27th

Respectfully submitted,

Patricia Larkin, Secretary