



## **Society for Risk Analysis (SRA)**

### **Decision Analysis and Risk Specialty Group**

### **Bylaws**

**Proposed: 26 November 2015**

**Ratified: 07 December 2015**

## **DECISION ANALYSIS AND RISK SPECIALTY GROUP**

### **I. Name and Purpose of the Specialty Group**

The name of the group is the Decision Analysis and Risk Specialty Group (DARSG) of the Society for Risk Analysis (SRA). The objectives of the group are to:

- Facilitate the exchange of ideas and knowledge among practitioners, researchers, scholars, teachers, and others interested in applications of risk assessment and decision analysis methods and tools in a decision management context;
- Encourage collaborative research on applied decision analysis and risk assessment; and
- Provide leadership and play an active role in advancing issues related to the use of decision analysis and risk tools in policy and practice.

### **II. Members of the DARSG**

Members shall consist of all people with an interest in decision analysis and risk assessment, management, and communication who indicate a desire to be members by submitting their names to the DARSG Secretary and who pay the annual dues to the Society for Risk Analysis. It is the option of the Executive Committee to request dues for membership to the DARSG.

### **III. Meetings of Members**

Annual meetings of the DARSG will be held in conjunction with the annual SRA meeting. Announcements of the annual meetings will be included in the printed program of the Society. Additional meetings may be held at other times during the year (e.g., by teleconference or other means).

### **IV. Government of the DARSG**

#### **A. Executive Committee**

The Executive Committee that governs the DARSG consists of five officers: President, President Elect, Past President, Secretary, and Treasurer. Their duties are as follows.

- **President:** Chair the annual DARSG meeting at the annual SRA meeting, work with members and SRA officials to organize DARSG meetings, symposia, or panels as indicated, and take other actions as requested by DARSG officers or that are in the interest of the DARSG.
- **Secretary:** Maintain a record of DARSG meetings and actions of the DARSG officers, communicate relevant information to the DARSG membership, and work with the officers and SRA Secretariat and webmaster as appropriate to assure current content for the DARSG website.

- Treasurer: Maintain the financial records of the DARSG, communicate relevant information to the DARSG membership, and coordinate with the SRA Council and Secretariat regarding DARSG budget and finance matters.
- President Elect and Past President: Coordinate and encourage the development of symposia for the annual SRA meeting, and solicit and track ideas for presentations at open teleconferences or other activities of the group. The President Elect may stand in for the President at a meeting should the President be unavailable.

## B. Elections

Officers may be nominated by email ballot prior to the annual DARSG meeting. Nominations may also be received at the annual DARSG meeting. The election of officers shall proceed as follows.

1. Any DARSG member may submit officer nominations to the Executive Committee. The Executive Committee shall inform DARSG members via email or other appropriate means that officer nominations will be accepted up to a certain date, prior to the annual DARSG meeting. Any nominee who indicates a willingness to serve if elected shall be included on the ballot.
2. Elections may be conducted prior to or at the annual DARSG meeting.

If conducted prior to the annual meeting: At the close of the nomination period, the Executive Committee will send a confidential ballot to members with responses to be received by a specified date at least one week prior to the annual meeting. Officers will be determined by plurality vote from the ballots received by that date. Results will be announced at the annual DARSG meeting.

If conducted at the annual meeting: Nominees will be presented at the annual DARSG meeting for voting by participants. In this case, DARSG members unable to attend the annual meeting may be offered an opportunity to vote by advance ballot, to be received by a specified date at least one week prior to the annual meeting. Those results would be tallied and combined with the votes received by participants at the annual DARSG meeting. Officers shall be elected by a plurality vote, and the results will be announced at the annual meeting.

3. If no nominations are received for the position of President Elect from DARSG members in response to the advance invitation, the Executive Committee can invite nominations at the annual DARSG meeting, and elections can be held at that meeting by plurality vote. If no nominations are received at the annual meeting, the Executive Committee can, at its discretion, (1) appoint one of the officers to this position for a term ending at the next annual DARSG meeting, or (2) create a position of rotational Chair for that year, and appoint individual members of the Executive Committee to terms of rotation, each to be specified by the Executive Committee.

4. If no nominations are received from DARSG members for the positions of Secretary or Treasurer as a result of the advance email invitation, nominations will be invited at the annual DARSG meeting, and elections can be held at that meeting by plurality vote. If no nominations are received at the annual meeting, the Executive Committee can, at its discretion, appoint an officer to each position for a term ending at the next annual DARSG meeting. Alternately, the Executive Committee can appoint someone from the DARSG general membership for a term ending at the next annual DARSG meeting.
5. In the case of a tie, the winner shall be chosen by drawing lots. Any question or conflict regarding an election shall be settled by the Executive Committee.
6. In the event that an officer is unable or unwilling to complete his or her term of office, the Executive Committee may fill the vacancy with an individual of its choosing on an interim basis until the next election, at which time a replacement (possibly the individual selected for the interim) will be elected to fill the remaining term of the officer.

#### C. Terms

Elected officers shall take office at the conclusion of the annual DARSG meeting. The terms of office are as follows.

President:	1 year, after which she or he succeeds to Past President.
President Elect:	1 year, after which she or he automatically succeeds to President.
Secretary:	1 year.
Treasurer:	1 year.

### V. Bylaws

#### A. Amendments

Amendments to these bylaws may be proposed by the Executive Committee and provided to DARSG members for a vote prior to or at the annual DARSG meeting. Amendments may also be proposed by a majority vote of the participants at the annual DARSG meeting, or by a petition containing the signatures of 25 percent of DARSG members submitted 30 days prior to the annual DARSG meeting; a ballot (e.g., via email) will take place if requested by 10 percent of the participants at the annual DARSG meeting.

#### B. Implementation

The bylaws become effective when approved by a majority vote of those present at the annual DARSG meeting. If a vote on proposed amendments is conducted prior to the annual meeting (e.g., by electronic ballot, to be received by a specified date before the annual meeting), then the amended bylaws become effective immediately after approval by two-thirds of the members returning their ballots by that date.