

Nominating Committee Charter

[Approved December 2006]

I. Purpose: According to the Bylaws, the Nominating Committee shall select a slate of suitable candidates for election as SRA officers, including the President, Secretary, Treasurer, and Councilors.

II. Composition: The Nominating Committee shall be chaired by the President of the Society two years previously. The Committee shall consist of five active members of the Society, of whom no more than two may be current members of the Council. Its membership shall be identified by the Chair and approved by the President.

III. Duties: The Committee shall have the following duties:

- Implement the Bylaws pertaining to the nomination and election of officers (Sections VI, VII, and VIII).
- Consult with the Secretariat regarding the positions that need to be filled by January 10.
- Announce to the members that the nominations process is open by March and solicit nomination between March and May 1.
- Ensure, to the best of its ability, that the Council reflects the diversity of interests, perspectives, and needs of the Society's members.
- Secure candidate's willingness to run and serve, cognizant of the duties that service entails. Ensure that the agreement from the nominees to serve and meet the expectations.
- Provide the Secretariat with at least two candidates for each position for discussion at the mid-Council meeting (the slate should be provided to the Executive Secretary two weeks before the mid-year Council meeting). Provide written support for the selection of the nominees identifying their qualifications, and also obtain biographies for the ballot.
- Oversee the elections process. Announce the results of the election by posting the Tellers Report on the website by December 1.