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DRAFT Minutes - Applied Risk Management Specialty Group  
Officers' teleconference - March 31, 2020

**Present:** Willy Roed, John Lathrop, Patricia Larkin, Rob Waller

Commitments for June 9 2020 meeting:

John:

- Maintain/enhance contacts re AQT application(s) or assessment(s) for their work, and provide update
- Ask Ronald for update/drafts of AQT portal development
- Contact Jim Butler regarding placement of AQT on SRA website
- Provide Rob with guidance to give to graphic artist for ARMSG logo i.e., distinctive elements of our SG

Rob:

- Inquire re graphic designer
- Contact Canadian Museum of History and Carnegie Museum of Natural History re potential AQT application

Ronald:

- Screen shots of AQT software version
- AQT web copyright obligations

Willy:

- ARMSG newsletter finalized - multiple items - distributed early wk April 6
- Ask Steve re his roundtable/symposium idea of SRA2019;
- ARMSG Officers' use of email to meet SRA 2020 deadline for roundtable/symposium submission
- Confirm deadline for abstract submission associated with our webinar September 2
- Provide any advance information regarding SRA 2020 abstract submissions to Officer's prior to next meeting, as possible

Patricia:

- Prepare item for SRA April newsletter (deadline April 3) - call for submissions of relevant literature

Next meeting: June 9, 2020; 11am Eastern

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## Discussion items

1. Status of actions from last meeting
  - a. ARMSG webinar timeslot: September 2 - see item 3
  - b. Risk Analysis Journal special issue - postponed - see item 6
  - c. AQT battery onto SRA website - see item 7
  - d. Logo - see item 8
  - e. ARMSG newsletter items - see item 9

## 2. SRA 2020

Planning for sessions - Abstract submission deadline May 26

- There is a change in direction from previous years - see Willy's ppt
  - Submissions now categorized by limited number of hazard topics
  - Also choose 'Risk Analysis Focus' - assessment, communication, management
  - Then choose Research / Disciplinary theme
- ARMSG generally supportive, especially with risk management having its own focus area
- Willy networking with Robyn Wilson and will be provided the list of abstracts that are submitted as 'risk management' in early June
- Interest to push interdisciplinary nature; although officers' noted that if 4 papers go overtime, without time for Q and A, there will remain little interaction

Possibility of disruption caused by COVID-19

- John raised with Brett Burke that the conference may not occur in person due to COVID-19; possible plan for remote conference using Zoom E.g., one meeting per track
- Response - still hoping for physical meeting
- Great example of decision-making under uncertainty ...

ARMSG Roundtable or Symposium and/or encourage members?

- These sessions require much advance planning
- Re AQT - look at submitted RA/RM projects and find how AQT / inform each other
  - What could have been done differently? How much in compliance?
  - Potential contacts: Nathan Woods, USGS - composite of works; Canadian Museum of History (CMH) and Carnegie Museum of Natural History (CMNH) via Rob

## Actions:

- ARMSG Newsletter - Call for papers on the idea now; either session type
- Include Rob's suggestion - as per email text
- John - ongoing contact with Nathan / Shannon for application(s) to their work
- Steve symposium or RT suggestion? Willy will ask Steve

3. Planning of the September webinar
  - September 2 confirmed. Potential themes?
    - Walk through of the online software tool or example of its application; could show ppt version
    - Pick an interesting SRA 2020 abstract or two; invite a presentation/promotion/sponsor
    - Deadline for webinar abstract? Willy will confirm.
4. AQT software version
  - What might be done by September webinar?
    - John will ask Ronald for update/drafts
5. “Relevant literature” initiative
  - Agreed it was time for a new call for submissions
  - Patricia will create a notice for SRA April newsletter and provide to Melanie Preve by April 3
  - Item also in ARMSG newsletter (item 9)
6. Literature review initiative: Special issue of Risk Analysis Journal?
  - After feedback from Tony Cox
  - Approach to have set of test battery examples; a paper tying together lessons learned; and include lit review paper
    - Will await for examples of use of AQT - maybe a few years away
    - Possibility for 10 examples? Also option of 4 articles to create a virtual special issue
  - Agreed Special Issue is on back burner; review in a year from now
  - In the meantime, revisit any funding opportunities we hear of; pay someone to complete lit review in applied field
7. AQT Examples: follow-up after Roundtable at SRA 2019
  - The discussion noted that (all) new initiatives are on agency back burner due to Covid-19; limited chance to interact
  - FAA - somewhat hopeful; John has contact as well as connection with Ted Yellman - Boeing
  - USGS - unsure

#### *SRA website/AQT promotion*

- How to promote the AQT and generate news item for website?
  - Look for feedback for key parts that could have helped in an application
    - Rob’s text for newsletter
  - Depends on client’s knowledge base and skillset to put AQT to good use
- Decision to remove word ‘battery’ - now ***Analysis Quality Tests***

#### **Actions:**

- John will ask Jim Butler to reposition AQT on website to increase visibility

- Keep finding ways to move forward with this initiative
- John will provide update re his contacts next meeting
- Await newsletter response(s)

#### 8. Logo initiative

- John's submission will be included on next ARMSG newsletter and here 😊
- Ask members for additional ideas
  - Willy will ask Ronald about technical issues
- Graphic artist
  - Costs - \$100 ?
  - May also make suggestions
  - Need to tell artist the basic concepts we want to convey ...
- Discussion regarding the name of our specialty group
  - Risk analysis applied to risk management?
  - Decisions' - Decision-making - Decision advice
  - Or SRA relevant - ?

#### **Actions:**

- Continue to consider name of our SG
- In the meantime, adopt John's logo as informal logo for immediate use
  - Will be inserted into newsletter for early feedback
  - Potential to include on SRA-based webpage - decision pending
- John agreed to provide Rob with guidance to give to graphic artist
  - Distinctive elements of our SG

#### 9. Newsletter to ARMSG members

- Include John's logo
- Good draft; Items will include renaming AQT, provide link, logo, SRA 2020 symposium/roundtable, etc.

#### **Action:**

- Willy will send another version; then out to ARMSG members Monday April 6 or so

#### 10. Any other business

- John proposed to SRA President and others that more could be done from the Society/Risk perspective on Covid-19 re economics, health, uncertainty, dynamics?
  - No uptake to date

Respectfully submitted,  
Patricia Larkin, Secretary