



Minutes - Applied Risk Management Specialty Group
Officers' teleconference - October 20 2020

Present: Willy Roed, Steve Ackerlund, Ronald Dyer, John Lathrop, Patricia Larkin, Rob Waller

Commitments - October/November/SRA 2020

- John
 - Remind Seth re RAQT legal usage issues for SRA consideration
 - Plan for SRA 2020 Round Table (with Ronald)
 - Ronald
 - With John, ongoing Round Table planning
 - Discuss outstanding RAQT workplan with Omar; provide details to Willy
 - Willy
 - RAQT Tool funding application
 - Newsletter
 - Plan for business meeting
 - Steve
 - Consider and decide on approach for one or more papers based on RAQT Tool
 - Patricia
 - Time slot for informal officers' social time
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1. SRA 2020

Roundtable planning

Round Table proposal accepted.

Ronald and John will put session together beginning in November.

- JL - Chair; RD - Tool; Application - either Rob or Steve or both
- Need for change announcement? Perhaps - depending on Officer participation
 - Will possibly create additional interest in the session

All agreed to allow time for presentations and discussion/feedback.

Mixers and business meeting preparations

Willy will confirm the timeline for the business meeting - according to website it is 1 hour, but for several groups

- Plan for ½ hour, including a vote for Officer (Secretary); student paper award; promote/market activities done and planned for next year

- [The Fall Newsletter will announce the need for a new Secretary]
- Willy will review last year's template; Patricia invited to speak regarding future activities/start with items not done from previous lists.
- All Officers invited to submit new ideas.

Mentorship program meeting - place to market ARMSG

- Ron is speaking; can make note of ARMSG. He will send Amina email asking for time to pitch the SG.

Virtual Officers' dinner

- Patricia will look for a gap in the Agenda - might be a combination of breakfast, lunch and supper!

2. Risk Analysis Quality Test

Hard copy / pdf

- Still on website within ARMSG pages
- JL tried to promote under resources tab - no response as yet

Additional funding application

Willy / Ronald will pursue funding based on Statement of Work. Draft will be circulated to all officers. Omar will insert costs against the need for the tool to have an automated report functionality. SRA will be approached first; followed by Sheffield and Stavanger as per discussions with representative of these Universities

- SRA Council decision not about the amount; really about the principle of the request.
- Council discussion will be during SRA 2020 and so will not be in time for the Round Table.

3. Outreach

New SRA webpages

Willy has learned how to update ARMSG webpages. Text is relatively easy while pictures are more advanced.

- Opportunity with respect to the Discussion Forum.
 - SRA way of doing LinkedIn group
 - Who will be responsible to follow up and moderate? Willy - from present time until the conference; then a task for the Secretary? However, Ron is our Communications Officer. More to discuss in 2021. We don't expect too much 'traffic'

Newsletter - Willy will draft before November 1 and ask for Officer feedback

- Will be distributed through email blast and as a post on discussion forum
- Items include: RAQT application; Secretary announcement; SRA 2020; logo; etc.

4. *Special project* - Paper based on RAQT tool

- Steve is leading the global risk assessment / risk communications group of risk practitioners at his firm
 - He is considering an approach to sponsor a paper based on the RAQT tool within the firm's climate risk and sustainability work
- Post meeting development: "To prepare a series of thought papers that explore how the Risk Analysis Quality Test (RAQT) can be applied to Future Ready type problems, focusing on climate change and communication challenges."
 - Begin with an overview paper that describes RAQT and its applications to Future Ready type problems generally.
 - Build a "tutorial" around the overview paper. We did not discuss what form this would take, but perhaps a recorded presentation to be placed on the intranet.
 - Consider one or more case study papers in the area of climate change with a focus on the underlying related challenges of risk communication, stakeholder engagement and/or social equity and how the RAQT can help to improve risk management outcomes in these areas."
- Officers are invited to help with this initiative, which may result in journal publications. Ronald, Robert, Patricia and Willy have shown initial interest.

5. *Planning ahead* - 2021 ideas

- Shift from RAQT to online publication? Applied emphasis
- Ongoing discussion, applications of RAQT
 - Papers that describe those applications?
- RAQT application to a standards organization

6. *Next Officer's meeting* - *Call of the Chair*

***Special Note to Willy - On behalf of the Officers, Thank you very much
for your leadership the past two years!***

Respectfully submitted,

*Patricia Larkin
ARMSG Secretary*