



Minutes - Applied Risk Management Specialty Group
Officers' teleconference - June 11 2019

Present: Chair, Willy Røed; Past chair, John Lathrop; Secretary, Patricia Larkin; Advisors Steve Ackerlund, Ronald Dyer and Robert Waller

Summary of actions and person responsible

- AQT battery - suggested citation - John
- Webinar overview review/revisions - all
 - Willy to submit abstract to June newsletter with link to battery. Work with Brett Burk (webinar organizer) and Melanie Preve (newsletter editor)
 - Draft webinar slides to John by August 23 - Willy, Steve
- ARMSG sessions at Annual Meeting
 - Any suggested revisions - All to Willy, who will submit required documents by June 19
- ARMSG Social media strategy - LinkedIn webpage example - Ronald in time for next meeting
- Willy's replacement July 5 - August 19 - John

Next call: Tuesday August 27, 11am Eastern

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1. Follow up from minutes previous meeting
 - John - suggested battery citation
 2. Status update: AQT battery 'formal hearing'
 - No feedback as yet. Terje Aven assures SRA has received it. He is looking after process.
 3. Status update: Any news regarding funding applications
 - Any SRA timeline for announcements? Not communicated as yet
 4. Planning of ARMSG webinar - September 4th
 - Next meeting is August 27 - close to September 4th event.
 - Willy not be available for July 5 - August 19
 - Will copy John, as Past-chair, for authority while Willy is away
 - John asks that decisions regarding webinar continue to be made by current Chair

- Revised abstract was discussed and approved
 - Willy to submit abstract to June newsletter with link to battery. Work with Brett Burk (webinar organizer) and Melanie Preve (newsletter editor)
- Session planning
 - Outline discussed and approved with roles of ARMSG officers
 - Each will prepare a slide deck to be shared on the screen
 - Willy - session outline - 2 min
 - Steve - SG introduction, context for the project - 5 min
 - John - content, examples, and discussion - 35-40 min
 - Willy - reference to annual meeting/relevance to all SGs/steps forward - 3 minutes
 - Officers to jump in to help ask questions, comments, answers
 - All slides to be prepared and shared; goal to be less text heavy; more diagrammatical

5. Planning of Annual Meeting ARMSG sessions and roundtables

- Willy proposed session groups/titles. Looks very well thought out.
 - Keep an eye on domain (as listed now) or method/model
 - Titles could be revised - Willy will circulate
 - Session chairs - decision to approach those indicating an interest to volunteer
 - Any further comments welcome in next few days - JL by Saturday June 16; others by Monday
- Workshops
 - Steve / Almost all officers - ARMSG / AQT battery / 'Best of'
 - Rob - Collections Risk Management
- Our proposals due to Planning Committee by Wednesday June 19
- Steve's SRA 2019 course announcement
 - At SRA, we have cutting edge/academia sessions; also Steve's course focused on functional application
 - Needs to be approved by workshop committee
 - June newsletter announcement - Steve

6. ARMSG Social Media Strategy

- Yes, a good idea, but no more than 1/week. Not to be a nuisance
- Twitter or LinkedIn?
 - Well curated LinkedIn site or microsite might be the best option
 - Content? 1/wk or 2/month may be ambitious
 - Ping every month or two/use notification section; leave to own choice, could also provide monthly email about content, with link at bottom
- Potential for AQT battery topic
- Launch? At SRA 2019 or Webinar Sept 4 - information to sign up
- General agreement to make effort. Ron agreed to create a draft group for discussion at August meeting

7. ARMSG Logo

- No responses to date

8. Other Business

- Willy on travel July 5th to August 19th

Next meeting: August 27th

Respectfully submitted,

Patricia Larkin, Secretary