**Communication Committee Charter**

**[2019 Revision]**

1. **Purpose:** The Communication Committee shall assist the Council in managing external communications activities to promote the society in a positive manner, serve the needs of the membership, and assist in making the membership aware of important Society information. The Committee will also identify current issues that bear on the use of risk science to inform decisions and to help inform SRA members, policymakers, state legislative bodies and others about the use of risk science to inform decisions. In these efforts the committee will follow direction from the SRA Council.
2. **Composition:** A member of the Society’s Council will chair or co-chair the committee. Any other member of the council is welcome to participate as a member of the committee. Other members of the Society may join the committee at the discretion of the chair(s) subject to judgment of the chair(s) about maintaining a manageable size. Decisions will be made by majority vote at the annual meeting or electronically between meetings, as appropriate.
3. **Duties:** The Committee shall have the following duties:
* To advise the Secretariat and communication contractors on the management of the Society’s websites, social media accounts, and any other publications or content related to the Society, as directed by the Council.
* To advise and collaborate with other SRA committees on communication matters, as needed.
* The promotion of the Society’s journal, *Risk Analysis: An International Journal*.
* The promotion of selected *Risk Analysis* articles to relevant audiences.
* The development of an annual budget for the committee to fulfill its responsibilities, as well as requests for any additional funding as, needed.
* The annual reporting of how the Committee spent its funds for the year and the impacts of these expenditures.
* Marshall the resources of the society to:
	1. Help educate SRA members about key policy issues bearing on risk science (e.g., links to science policy web pages and training sessions for SRA members and the larger scientific community);
	2. Help improve the ability of SRA members to communicate effectively with stakeholders on issues relevant to the Society.
	3. Help inform policy makers and others that risk analysis is a science that is key to informed decision-making. The committee will identify possible topics for policymakers and task a subcommittee. The goal is to get the message out that risk science is essential to understanding the nature and likely magnitude of outcomes and that it can be defined and presented in understandable ways.
* Other communication-related activities as directed by the Council.