# Society for Risk Analysis 2025 Annual Meeting December 7-11, 2025 Washington, District of Columbia

# **ABSTRACT SUBMISSION INSTRUCTIONS**

Please see the full call for abstracts and SRA website at <u>https://www.sra.org</u> for more details about this year's Annual Meeting.

## ABSTRACT SUBMITTAL HIGHLIGHTS

#### DEADLINE

Abstracts must be submitted online by **Monday, June 16, 2025**, at 11:59pm EDT - Eastern Daylight Time, USA (UTC-4). This year, organized symposia submissions require presenters of the individual talks comprising the symposium to submit their own abstracts by following a link in an email sent after submission of the overall symposium. If you are proposing a pre-organized symposium session, please leave adequate time for your speakers to confirm participation and submit their abstracts.

#### **ONLINE SUBMITTAL**

Please submit abstracts here: https://www.xcdsystem.com/sra/member/

This weblink can also be accessed via <u>www.sra.org.</u> (If you are unable to submit online, please contact the SRA Worldwide Secretariat at +1 703-790-1745, or by email at jrosenberg@BurkInc.com for assistance.)

## ABSTRACT LENGTH

All submission types require an abstract of no more than 500 words. Abstracts should address the rationale (e.g., what is the problem?), methodological approach, results and discussion, and brief commentary on any management or policy implications of the work to be presented. Organized symposia and roundtables must submit an abstract describing the overall theme and outline of the proposed session. Individual speakers on a roundtable discussion panel do not need to submit an additional abstract, but individual speakers presenting as part of a symposium do.

## LIMITS ON NUMBER OF ABSTRACTS

Individuals may co-author any number of presentation abstracts but may only submit one each as *presenting author* from the following format groupings: (a) one freestanding oral presentation, poster-platform presentation, or lightning talk; and (b) one presentation as part of an organized symposium or roundtable discussion panel. In other words, individuals may submit as presenting author one submission in each of the categories but cannot, for example, present as part of an organized symposium and a roundtable, nor submit two freestanding abstracts for oral presentation.

The general poster session is available to all registrants in order to promote our always-lively poster reception on Monday evening. Authors may submit and be assigned multiple posters but are encouraged to ask co-authors to share presentation duties if submitting more than one, so that posters are not left unattended for long periods. Individuals who present during a poster-platform session are also encouraged to present the same poster during the general session.

## SESSION FORMAT OPTIONS

The SRA Annual Meeting consists of several types of sessions described below. The Program Committee does its best to honor your preferred format, within space and schedule constraints. (Note that the main poster session is 2 hours, while poster-platform, oral/symposium and roundtable sessions are 90 minutes. Lightning talks are also an option with a 5-minute oral presentation as part of a 90-minute collection.)

## **POSTER PRESENTATION**

Posters are grouped by subject throughout a large room and presented by authors in attendance during the evening poster reception (Monday, December 10, 6-8 pm). The poster session is available to all registrant, thus promoting wider access to these presentations than the other session formats. *When submitting your abstract: If you prefer a poster presentation, please check that box.* 

## POSTER-PLATFORM PRESENTATION

In a poster-platform session, presentations are grouped by subject, and each presenting author highlights key aspects of their respective poster in a three- to five-minute oral presentation, followed by questions facilitated by the session chair. Poster-platform presenters are encouraged to also attend to their poster during the general poster session.

When submitting your abstract: If you prefer a poster-platform presentation, please check that box.

## **ORAL PRESENTATION**

Oral presentations are grouped by subject and organized into topical sessions by the Program Committee. Each 90-minute session block will be assigned 4 or 5 talks, with the suggested times for presentation and audience questions adjusted accordingly with coordination by the session chair assigned by the Program Committee. Presenters are required to adhere to this time limit, as managed by the chair.

When submitting your abstract: If you prefer an oral presentation, please check that box.

## LIGHTNING PRESENTATION

Lightning presentations are grouped by subject and organized into sessions by the Program Committee. Each presentation slot is 5 minutes with approximately 10 presentations per session, leaving time at the end for questions. This is facilitated by the session chair assigned by the Program Committee. Presenters are required to adhere to this time limit, as managed by the session chair.

When submitting your abstract: If you prefer a lightning presentation, please check that box.

## SYMPOSIUM PRESENTATION

A symposium is a topical session organized by an individual who identifies the presenters for that session and their presentation titles, rather than relying on the Program Committee to assemble a topical session from individual abstracts. In addition to traditional formats, we also welcome interactive formats as described by the organizer.

Note that the Program Committee considers these symposia as part of evaluating all abstracts submitted; they are not guaranteed to be scheduled as submitted, as an extensive number of individual submittals must also be considered in organizing each session across the full program. The symposium organizer and all presenters must submit their abstracts online. *When submitting abstracts for a symposium, please check the oral presentation box.* The steps are:

- 1. The organizer submits an abstract that describes the proposed symposium and lists each presenter, their email address, and the title of their presentation; the organizer automatically receives a symposium identifier (ID) and confirmation from the online system when this is completed.
- 2. The submission portal will automatically email each presenter to provide a URL allowing them to make a

submission linked to the proposed symposium. This includes an abstract for their individual talk or contribution, but also other information provided by all oral presentation submissions (e.g., relevant specialty groups, request to be considered for travel and merit scholarships). **Organizers should also promptly notify their presenters when the session has been submitted, in case the system's invitation email is caught in a spam or junk email filter.** 

*Important:* ALL abstracts for a symposium – from the organizer and each presenter – must be received by the June 16, 2025 deadline. (Organizers should submit their symposium abstract before this date, to allow time for each presenter to complete their own submission.)

## ROUNDTABLE

A roundtable addresses a high-visibility topic of special interest in a 90-minute panel discussion format. The organizer submits an abstract, ideally co-produced by the panelists, that describes the topic and what the audience should expect to gain from the discussion. The organizer also lists the moderator (who can be the organizer), panelists, and their emails. Other participants in the roundtable will be notified but do not have to submit individual abstracts about their contributions.

# ADDITIONAL DETAILS FOR SUBMITTING YOUR ABSTRACT

## AUTHOR

Type each author's name in a distinct author box, last name followed by first and middle initials (initials are capitalized with no space between).

Example: Zimmermann, AR (Author Box 1)

Burk, BJ (Author Box 2) Smith, D (Author Box 3)

## AFFILIATION

Type the main name of each author's primary institutional organization in a distinct affiliation box corresponding to that author. Capitalize the first letter of each main word as shown in the examples. Please *DO NOT* include the Department name in this box.

Examples: Texas Tech University

Mayo Clinic

## TITLE

Type the presentation title in the title box, capitalizing only the first letter of the first word. (Acronyms are also capitalized, as indicated.) *Examples*: Model averaging: a valuable tool

SUNDS, a multi-criteria decision analysis methodology for nanotechnology

## ABSTRACT

The abstract text should have a maximum of 500 words. Enter only the body of the text in the abstract box. There should be no margin at the top, and all text should be flush left. (The abstract will be published in the final program as submitted.)

## **KEYWORDS**

You must list at least one keyword and no more than five. The Program Committee uses keywords to assist in

placing the abstracts in sessions. These will not be published in the electronic program.

## PREFERRED PRESENTATION FORMAT

Check the appropriate box to indicate your preference. (Please recognize that if your abstract is selected and you have indicated an oral preference, there is no guarantee this preference can be accommodated, depending on schedule and space constraints. Note only a limited number of roundtables can be considered.)

Poster

Poster-Platform

Oral Presentation (individual, lightning, symposium (if already linked to a symposium submission), roundtable)

## SPECIALTY GROUP

Choose up to three specialty groups, starting with a primary.

## Important note for students and young professionals:

Selecting one or more of these Specialty Groups will determine which one(s) consider you for a Merit or Travel award. (More information about these awards is provided later in this announcement.)

# ABSTRACT RECEIPT AND ACCEPTANCE

After submitting your abstract, YOU WILL RECEIVE AN E-MAIL FROM SRA ACKNOWLEDGING RECEIPT OF YOUR ABSTRACT. IF AN EMAIL CONFIRMATION IS NOT RECEIVED, THAT MEANS YOUR ABSTRACT SUBMISSION DID NOT GO THROUGH; PLEASE CHECK SPAM OR JUNK EMAIL FOLDERS. (*In this case, please resubmit.*)

# AWARD OPTIONS FOR STUDENTS AND YOUNG PROFESSIONALS

Any student or young professional wishing to apply for a travel award must make this request in writing and must submit an extended abstract (1,000 words) *in addition to* the standard abstract. The brief written request should include a description of how involvement with SRA activities plays a role in the applicant's career objectives. Applications are encouraged from students and young professionals across each regional organization toward broadly diverse participation. If SRA cannot fund all the requests, awards will be made on the basis of abstract quality, as determined by the Program Committee for the Annual Meeting. The deadline for submitting the standard abstract, extended abstract, and travel award request (all via the online abstract submittal form) is *June 2, 2025*.

## SPECIALTY GROUP STUDENT MERIT AWARD

Each Specialty Group can grant a merit award to a student who has identified that Specialty Group as either a primary or additional Specialty Group when submitting their abstract. Awards range from \$100 to \$500 and include complimentary registration for the Annual Meeting. For a Specialty Group to consider a student for their merit award, the student must select that Specialty Group when they submit their abstract (via the online submittal form) by the **June 2, 2025** deadline. The student must select at least a primary Specialty Group, and the student can also select one or more additional Specialty Groups. The student need not be a member of the Specialty Group to select it as either a primary or additional group.

## STUDENT AND YOUNG PROFESSIONAL TRAVEL AWARD

A limited number of travel awards are available to eligible students and young professionals (defined as those graduating within the last two years) to help defray costs. This award provides complimentary registration for the Annual Meeting plus travel support that generally ranges from \$150 to \$500. To receive this award, the student or young professional must commit to working a four-hour shift at the Annual Meeting (e.g., assisting at

## the registration desk or speaker's ready room) and must become a member of SRA.

## INTERNATIONAL TRAVEL AWARD

The Society is making limited resources available to non-US participants (students and non-students) to help defray travel costs for the Annual Meeting. Interested individuals must complete the International Travel Award request form when submitting their abstract. Consideration will be based on acceptance of an abstract for presentation at the meeting and on demonstrated financial need. The deadline for submitting an award request (via the online abstract submittal form) is *June 16, 2025*. Non-US students and young professionals are encouraged to apply. To receive this award, the applicant must become a member of SRA. The award includes complimentary registration for the Annual Meeting plus travel support that generally ranges from \$250 to \$500.

## Important eligibility notice:

The Society has long maintained a policy of one travel award per individual across all categories (Specialty Group student merit award, student/young professional travel award, and international travel award). Thus, anyone who has received a travel award in the past to attend an Annual Meeting is not eligible to apply for a second travel award. However, a second year of support can be requested in the form of a waiver of the Annual Meeting registration fee (at the discretion of the Program Committee for the Annual Meeting), not to exceed two complimentary registrations. The purpose of this policy is to allow the Society to continue to support new members.

## QUESTIONS?

*Please contact the SRA Worldwide Secretariat at Society Headquarters in Herndon, Virginia, USA:* Jennifer Rosenberg, by email at <u>jrosenberg@BurkInc.com</u>, or by phone at +1 703-790-1745.