Applied Risk Management SG Executive Committee

Meeting Minutes

Date: 17th November 2025; 11:00am ET

Attendees: Sam Denard, Emma Soane, Robert Waller, Annika Ramona, Megan Marcellin

Regrets: none

Agenda items

0) Action item status

   a) *In progress* - Contact Mitchell Anderson about SYP (Annika)

   b) *Complete* - Request Risk Science SG charter draft from Thekdi (Sam)

      o   Sam in contact with discussions ongoing

   c) *In progress* - Implement Rob's flip-chart format (Sam)

   d) *Incomplete* - RAQT handout and QR code for AM

   e) *Complete* – ARMSG website QR code for AM (Sam)

   f) *Incomplete* - Send membership survey results to ARMSG members (Sam)

   g) *Incomplete* - Confirm whether we are owed money from SRA 2023 workshop (Sam)

1) SDP joint webinar

   a) Successful, but SRA did not promote the materials that Sam provided.

2) SRA Practitioner Award Nominees

   a) Emma has a potential nominee, Sam will provide details for nomination protocol after 11/20 board meeting

3) SRA Advisory Council/Board Meeting 11/20/25

   a) ARMSG charter: Under old system we had SG bylaws, but we don't exactly have a charter.

b) Will introduce our AM exhibit table idea at this meeting.

4) **Emma's 2026 AM workshop**

a) Emma is unsure about her ability to attend 2026 AM, so we should consider additional workshop ideas that can be led by others in case Emma is unable to attend.

b) Ideas:

o Tabletop exercises

o What might be of interest to the SYP cohort (these folks can register for workshops for $50 so may be a good way to increase attendance)?

5) **Promoting Rob's AM roundtable to members**

a) Wednesday, December 10 @ 8:30am (Magnolia A)

b) Send out emails to membership to let them know of date/time/location

6) **AM exhibit table**

a) Flip-chart for ideas: Sam will bring some post-it notes/pens, can backfill with supplies from on-site office

b) Sign-up list for new ARMSG members

c) Handout: RAQT (one or two printed desk copies and QR code), ARMSG officer contact info, solicit references/literature, appeal for volunteers, anything else?

d) Shift schedule: mornings, coffee breaks, lunch time. Will divide up amongst Sam, Rob, Megan.

7) **ARMSG@AM meeting agenda: Monday, December 8, 12:50-1:25pm**

a) Officer intro (include photos) and our SG mission

b) Summary of 2025 activities

c) Plan for 2026 activities

d) No student best abstract submission; Sam will check with Jill to confirm whether we received any submissions

8) **Promote cybersecurity-informed engineering**

a) Virginia Wright identified risk analysis as a weak point of their program and is very interested in engaging with risk analysis community

b) Virginia + EISG + ARMSG collaboration opportunities?

9) **Meet & greet at AM with other SGs**

   a) Potential collaborations with Engineering & Infrastructure (EISG), Economics & Benefits Analysis (EBASG), Risk Communication (RCSG)

10) **ARMSG executive council dinner at AM**

   a) Monday/Tuesday evening, tentatively

11) **Next meeting: Tuesday, January 20, 11am ET/10am ET**

Action items	Owner(s)	Completion/ Follow Up Date
Practitioner nomination protocol	Sam	11/20/25
Email membership to promote AM roundtable and ARMSG lunch meeting	Sam, Megan	12/7/25
Print one-two desk copies of RAQT for exhibit table and create QR code directing to RAQT	Sam	12/7/25
Identify the best Risk Analysis journal paper related to ARMSG	All can contribute	12/7/25
Confirm whether ARMSG received any student paper award submissions	Sam	11/21/25

These meeting minutes were recorded by Megan Marcellin.