

Minutes for the January 2, 2024 Hazard and Dose-Response Specialty Group (HDRSG)

1. Introduction of new executive committee members:
 - a. Chair: Chase Anderson, Chastain.A.Anderson@altria.com
 - b. Past Chair: Michael Dzierlenga, dzierlenga.michael@epa.gov
 - c. Vice Chair: Paul Schlosser, schlosser.paul@epa.gov
 - d. Secretary/Treasurer: Leah Stuchal, lstuchal@ufl.edu

2. Open positions include chair-elect, student liaisons, and trustees.
 - a. Webinars need to be organized and run in the absence of a chair-elect. Suggestions include: 1) sending a request to the member list serve for possible webinar ideas and 2) the executive committee can invite and bring in speakers.
 - b. Committee members will reach out to past post-doctoral speakers and faculty members of the HDRSG to identify a student liaison.

3. Monthly meeting:
 - a. Communication needs to be increased for the annual meeting and monthly HDRSG meetings. The committee discussed sending approximately two emails per month. The first email is to remind members of the upcoming meeting and the second will include the minutes of the meeting.
 - b. These emails will be sent to a wider group to remind members that the meeting is taking place and that everyone is welcome to attend. It can also be used to advertise the open positions.
 - c. The listserv should be more expansive than the HDRSG membership but should include all HDRSG members.

4. Annual meeting planning:
 - a. Abstracts for the annual meeting have a short turnaround time. The abstract window is usually April 1 to June 1 and symposia abstracts are due at the same time. This might be an obstacle for private sector and government, which need time for approval. The short application window could be discussed at the next chair meeting but may not change. Additional communication and reminders were considered.
 - b. Paul Schlosser has agreed to lead student awards. Student awards will be advertised during outreach to encourage participation.
 - c. Students need to submit an extended abstract to be considered for the HDRSG student award. Many students are not aware of the extended abstract. The committee suggested contacting Big Voice to let them know this is a requirement and determine whether that could be noted upon application for a student award.
 - d. There is a gap between when the abstracts are due and when the spreadsheet listing students who applied for the award is received. There is time to contact the student and request an extended abstract. A

recommendation was made to wait for the list of those who applied for the award and request the extended abstract before choosing the recipient.

- e. Suggestions were made to advertise to universities and students in the Austin area and ask them to apply for the award if they research hazard or dose-response.
5. Symposium planning:
 - a. There was discussion on whether HDRSG should create a symposium for the annual meeting either alone or with another specialty group. Advanced Materials and Microbial Risk Assessment were proposed as two possible specialty groups for collaboration.
 - b. The symposium was discussed as an opportunity to encourage submission in underrepresented subject areas.
 - c. The committee proposed reaching out to the Advanced Materials chair or Big Voice to receive examples of accepted symposiums.
 6. March webinar:
 - a. Two ideas were suggested including sending emails to members requesting speakers or asking the chair of Advanced Materials for a joint webinar in March. A joint webinar gives the speaker more time to prepare and would set the foundation for a joint symposium. Chase will reach out to the Advanced Materials chair to pursue that option for a joint webinar first.
 - b. Last year's minutes have webinar suggestions that were not used. These could also be used for webinar topics.
 7. Currently, there is no restriction on who can view the webinars. The chair proposed keeping the webinar open. It is a useful tool for recruiting and encourages people to attend that might not otherwise be familiar with the HDRSG.
 8. Meetings were moved to the second Tuesday of each month.