

## Minutes for the April 9, 2024 Hazard and Dose-Response Specialty Group (HDRSG)

1. The chair elect position remains open. Several suggestions were made to assist in recruiting.
  - a. The SRA sends a weekly email to the entire membership. It may be possible to use this email to advertise the open position and raise interest.
  - b. Another suggestion includes looking through the membership and asking the more active HDRSG members if they would like to fill the position.
2. The chair provided a report on the SG quarterly meeting:
  - a. A specialty group handbook is available. The handbook provides guidance to ensure all specialty groups have similar structure and expectations. It is unclear whether this handbook has been finalized and adopted.
  - b. Minimum expectations for specialty groups are provided in the handbook including:
    - i. The minimum number of members needed to form a specialty group.
    - ii. How bylaws should be written.
    - iii. Suggestions to standardized fees.
  - c. It was noted at the SG quarterly meeting that the membership in specialty groups is inversely correlated to the fees charged. The HDRSG fee is one of the highest at \$15 per year. It was questioned whether the fee for the HDRSG can be reduced, which may increase membership. Expanding membership may help fill open positions and increase student award applications. Fee reduction may be the most benefit to students and post-docs.
  - d. Reduction in fees will reduce the budget. Past chairs stated the budget was spent on annual mixers. Now that mixers are shared between specialty groups, the cost for the mixer decreases. Funds will still be needed to cover the student award.
  - e. Last year specialty groups were provided with \$1,500 from workshop proceeds. These can be used to help fund the student awards. Alternatively, these funds can be used for travel awards.

### 3. Annual meeting planning

- a. Abstract submissions and student awards are currently open. A suggestion was made to send an email to remind the HDRSG membership that abstract and awards submissions are open.
- b. Emails were sent to local universities to advertise the annual SRA meeting and student awards.
- c. A student does not have to be a member of the specialty group to apply for the award. This may be changed next year for HDRSG student award applications.
- d. Extended abstracts are required for award consideration. Several applicants did not submit the extended abstract. It is unclear whether applicants know additional submissions are needed for the award. A suggestion was made to change the way the application is presented so that students understand more work is necessary.
- e. It was noted that students must commit to the meeting and pay before applying for an award. This may limit the number of applicants because those applying already have the funds to attend.
- f. A suggestion was made to create a post for LinkedIn. It would include an individual post that could be sent out to members' networks. This is different from an HDRSG LinkedIn group which may create succession issues.

### 4. Symposium planning

- a. It is unclear how specialty groups propose symposiums. The SRA stated information would be sent out on proposing symposiums. That information has not been received.
- b. The Advanced Materials Specialty Group has expressed interest in collaborating on a symposium for calculating internal dose/dosimetry and collaborating on the June webinar.
- c. Not all of the sessions are symposiums. Symposia are proposed and run by the specialty groups. One benefit of creating a symposium is inviting influential speakers who normally would not attend SRA.
- d. There may not be enough time to propose a symposium this year; however, suggestions and planning can begin for next year.

### 5. Action items

- a. Compose an email to advertise the HDRSG student award and send to the listserv.

- b. Create a LinkedIn post for the HDRSG student award and share with contacts.
- c. Approach SRA with suggestions to modify the process for receiving award abstracts. Receiving them earlier will provide more time to contact applicants and inform them whether further information is needed.
- d. Ask SRA whether the chair elect position can be advertised in their weekly emails to membership.
- e. Ask SRA whether they have any plans for promoting student awards. If not, ask whether they can advertise when calling for abstracts.