Society for Risk Analysis

Charter for the Council Congress Committee

Purpose: The 'Council Congress Committee' (hereafter CCC) will develop, provide oversight, and sustain SRA's World Congresses. By definition a World Congress (WC) is a meeting, held on a one-off basis, to gather an international audience of SRA Members and interested scholars on a given topic of risk. Different from SRA's annual meeting, the World Congress is intended to build scientific partnerships among government and professional organizations interested in risk and expand the science and reach of risk analysis globally. The CCC will support proposers and subsequently organizers of SRA World Congresses on Risk.

Composition: The SRA President shall appoint co-leads for the CCC, including (a) a member of the Council and (b) an SRA member with previous experience organizing an international meeting – preferably a prior World Congress.

Duties: The CCC shall have the following duties:

- The CCC will issue the request for proposals (RFP) to host a World Congress after consultation with the SRA Executive Committee (EC), and then the CCC will review nominations and provide recommendations to the EC.
    - The CCC, with oversight from SRA EC, has the right to assign preferences, but not guarantees, regarding the geographic location of the meeting. These preferences shall be communicated publicly in the RFP.
    - The CCC, with oversight from SRA EC, shall assign an overall theme for the WC.
    - The CCC will identify criteria for evaluating the submitted proposals (e.g., the experience of the proposers in operating an international scientific event, the potential benefits for SRA to gain a presence in a new part of the world, the potential for the proposal to acquire significant local financial and in-kind support, etc.).
- The RFP will seek to solicit proposals at least two years, and no more than four years, in advance of the proposed World Congress date.
    - Each proposal shall include, at minimum, details including:
        - An intended location and date
        - Fulfillment for core team structure (overall chairs, program committee, local organizing committee, and finance committee)
        - A clear plan of how to garner hosting, lodging, and cost-savings to minimize the potential for WC disruption or postponement.
- The CCC, at the invitation of EC, will present the recommended World Congress proposal to SRA Council. Council shall approve and validate the WC proposal selection.
- The CCC, after the selection of the WC proposal and team, shall meet regularly (minimum quarterly) with selected leadership to provide necessary linkages with SRA Council and other SRA organizations to facilitate WC organization and management .

- The CCC shall work with WC leadership to preserve documentation and inform SRA EC and Council of progress and challenges.
- The CCC shall present developments and communications at SRA's Annual Meeting in December.
- The CCC shall encourage competitive proposals NOT selected to host a World Congress to offer their proposal for a separate event (e.g., a 'Policy Forum'). This will refer the team to the 'Conferences and Workshops' Committee.

Limitations:

- SRA Council shall retain all decision-making rights regarding the approval of a World Congress site, date, and leadership committee.
- The SRA EC shall retain all decision-making rights regarding any alterations to a previously-approved World Congress effort, including leadership structure, location, funding, mission, and other thematic or operational components. The SRA EC reserves the right to postpone or cancel the WC for any reason.
- The CCC has no responsibility of fulfilling, executing, or implementing financial contracts.
- CCC is not responsible for WC organization and execution, but is intended to provide oversight for Conference Organizers and report regularly to Council regarding fulfillment of goals and timelines.

Approved July 18, 2025